

INDIAN INSTITUTE OF TECHNOLOGY BOMBAY

RR&PP Scheme for Regular Non-Teaching Staff

Staff Structure, Number of Positions at Various Levels, Recruitment Rules and Promotion Policy

(As effective on 28-10-2017)



Compiled by
Administration Section, IIT Bombay

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**Staff-Structure, Recruitment Rules and Promotion Scheme
for the Non-Teaching Groups 'A', 'B' and 'C' Employees of the Institute
(As effective on 20-11-2017)**

This document has been prepared by the Administration Section, IIT Bombay as a single operational document describing the RR&PP Scheme for the regular non-teaching staff of the Institute, by incorporating the original RR&PP recommendations and modifications as approved from time to time.

References

- 1. Recommendations of the RRPP Committee dated 02-11-2015 and approved by BoG in its 231st meeting held on 20-11-2015.**
- 2. Recommendations of the RR&PP Implementation Committee dated 10-11-2016 and approved by BoG in its 235th meeting held on 12-11-2016.**
- 3. Minutes of RR&PP Implementation Committee meeting approved by the Director on 06-03-2017.**
- 4. Recommendations of the RR&PP Implementation Committee dated 10-10-2017 and approved by BoG in its 239th meeting held on 28-10-2017.**

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0. GENERAL INFORMATION

Terminology, Recruitment, Promotion, Number of Sanctioned Posts and Cadre Strength, General Notes, Notes on Qualifications, Staff Structures

1. Preamble

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2. Terminology

The terminology as given below is to be used solely in the context of this document. Use of the same or similar terminologies in vogue elsewhere is incidental and shall have no bearing on interpretation of the contents of this document.

2. 1. **Post** is a position with a specified pay level and designation. The nomenclature of posts has been devised on functional considerations and to bring homogeneity across different cadres in the Institute, as far as possible.
2. 2. **Group** is a set of posts classified as per the order dtd. 09/04/2009 of Ministry of Personnel, Public Grievances and Pensions in relation to pay band and grade pay specified in Part A of Central Civil Services [CCS] (Revised Pay) Rules, 2008.
2. 3. **Staff-Structure** is a hierarchy of all non-teaching posts broadly categorized under (i) Technical posts, (ii) Infra-structure and Services posts, and (iii) Administrative posts.
2. 4. **Cadre** consists of up to four posts, generally having similar job responsibilities, placed in a row in the tabular presentation of the staff structure. Each cadre has a defined entry point with the prescribed qualification and experience stated in the respective table.
2. 5. **Recruitment** is filling up of vacancies at the entry point of a cadre through open advertisement.
2. 6. **Promotion** is vacancy based advancement of an employee from a lower post to a higher post within a cadre, through a defined evaluation process.
2. 7. **Pay Levels (PL)** are as per the VII CPC. Any revision under subsequent CPC's shall be mapped accordingly.

3. Recruitment

The following recruitment process shall be followed:

3. 1. Entry level posts in all the cadres (except for up to the 10% posts at Level 3 (21700-69100) in Group 'C', as stated in Cl 3.3) will be filled up through recruitment by open advertisement by following the prescribed norms for qualification and experience, age and other criteria, and the Government of India reservation rules. Performance in the qualifying test will be used for short-listing and may also be used as one of the selection criteria with pre-declared weightage. A candidate is required to obtain 60% aggregate marks (55% in case of SC/ST) to be eligible for recruitment.
3. 2. For entry level posts in Level 3 (21700-69100) and Level 6 (35400-112400) the Group C and B cadres, the age limit criterion will be relaxed for persons working in any department / section / unit / project of the institute for at least three years (220 days or more per year) and who have crossed the age limit criterion during the above period, provided that they have acquired the requisite qualification before reaching the prescribed age limit for the post. This provision has been made for a considerable number of persons working in the Institute for a sufficiently long period and fruitfully contributing to the work of the Institute, but cross the age limit for entry into the system.
3. 3. The vacancies at Level 3 (21700-69100) in Group 'C', may be filled up to 10% by competent permanent multi-skilled staff, satisfying the requisite qualification and experience, through the prescribed Eligibility-cum-Merit based selection procedure and 90% by open advertisement. The 10 % reservation for multi-skilled staff has been made to encourage the up-gradation of competent erstwhile group D staff, as much and as early as possible, since this cadre is discontinued.
3. 4. Entry level appointments by direct recruitment in all Group B and Group C posts would be initially made on a 3-year contract. Their performance shall be assessed before the expiry of contract and only those found suitable will be offered a substantive post, with the pay level prescribed in the table, after completion of three years' service on contract. Appointment of staff members on contract who are not found suitable for substantive post shall be terminated on completion of the contract period.
3. 5. Recruitment to single-position cadres in Group A will be made either at the entry level or at the next higher level. For recruitment at the next higher level, the required experience shall be at one level higher in pay level than that required for entry level post.
3. 6. A section / department will be required to judiciously select one or more relevant alternatives from the prescribed qualifications for a certain round of recruitment

and may add desirable criteria not in conflict with the prescribed qualifications and experience.

3. 7. Age limit for the entry level appointments shall be 27 years for Group 'C' posts; 32 years for posts with level 6 (35400-112400); 36 years for posts with level 8 (47600-151100); 40 years for posts with level 10 (56100-177500); 45 years for posts with level 11 (67700-208700); 50 years for posts with level 12 (78800-209200) and 55 years for the post with level 13 (123100-215900) and above. Relaxation in age would be admissible as per the Government of India rules. For employees of the institute, age limit shall be 57 years across all the cadres up to level 12 (78800-209200)

Recruitment to the different cadres shall be as per Appendix III.

4. Promotion

The following promotion process shall be followed:

4. 1. The available vacancies will be determined as on 1st of January every year. The same date would also be used to determine the eligibility for internal promotion.
4. 2. Internal circulars will be issued for filling up vacancies through promotions within a cadre on Eligibility-cum-Merit basis at the Institute level. The selection procedure would include written and/or trade / proficiency test and interview, with the weightage of 40% for ACR / APAR, 30% for Written and/or Trade / Proficiency Test, and 30% for interview. A candidate is required to obtain 60% aggregate marks (55% in case of SC/ST) to qualify for promotion. In case, the available vacancies are less than the qualified candidates, the criteria of promotion will be seniority and age, in that order. The marks obtained in the written/trade/proficiency test by a qualified candidate will be carried forward (if desired by the candidate), to subsequent rounds of internal promotion process, till he/she is elevated to the next level, either through promotion or financial upgradation.
4. 3. Unless specified otherwise, the eligibility criteria for promotion of an employee to a vacant post within a cadre would be six years of service in the lower pay level.
4. 4. For certain cadres, it is proposed to bring the highest post in a cadre at par with the entry level post in the next higher cadre, in terms of the emoluments, thus creating an attractive promotional opportunity. This has been done essentially to raise the aspirations and to provide an avenue to meet the expectations of competent and deserving staff members, who are expected to bring into these posts, their valuable experience and commitment to the institute. The staff members occupying these posts may be expected to take higher responsibilities overlapping with the entry level post of the next higher cadre.

- 4.5. For non-specialized cadres, varied experience of different professional activities shall be considered desirable for promotion. A transfer policy to enable staff members to acquire varied experience shall be formulated and implemented. Multiple activities / postings in two or more sections / departments / units (within sections / departments / laboratories etc.) spanning over a minimum of two years shall be considered a measure of varied professional activity. This criterion shall be used as eligibility condition for promotion to the highest post in a cadre after five years of implementation of this scheme.
- 4.6. Reservation Rosters as per Government of India norms shall be maintained for promotions.
- 4.7. On promotion within a cadre, the staff will continue to perform duties assigned in the lower post, unless notified otherwise.
- 4.8. This promotion scheme will supersede earlier schemes for vertical movement of regular employees and would be applicable from the date of approval of the Board of Governors. However, MACPS will continue to co-exist unless modified / superseded in subsequent CPC.
- 4.9. Promotion within different cadres shall be as per Appendix III.

5. Number of Sanctioned Posts and Cadre Strength

- 5.1. The number of positions for each post / cadre shall be as per Appendix IV. These positions shall be referred to as the sanctioned positions for a given post. The total number of sanctioned posts within a cadre will be called cadre strength.
- 5.2. The cadre strength as well as the sanctioned number of positions under each post within the cadre have been arrived at by considering the number of presently sanctioned and filled positions in analogous posts, as well as the requirements of the institute. The proportion of the sanctioned positions under Groups A, B and C has been rationalized considering the requirement of staff at various level in the context of the envisaged transition of functioning of the institute to an ERP based e-governance system.
- 5.3. For certain cadres, the sum of the sanctioned positions under different posts is larger than the cadre strength (marked * in Appendix IV). In all such cases, the total number of filled positions in the cadre is not expected to exceed the cadre strength.
- 5.4. If required, some of the vacant positions under a post with higher pay level within a cadre, for which eligible internal candidates are not available for promotion, may be transferred to posts with lower pay level for the purpose of promotion as well as direct recruitment in the same cadre.

- 5.5. No further recruitment has been recommended for some of the existing cadres of the institute (mentioned in Appendix V), owing to either their merger with other cadres or the desirability of outsourcing certain activities.
- 5.6. Any further recruitment / promotion to all the posts shall be governed by this document, with vacancies as determined by comparing the sanctioned positions in Appendix IV, with the number of filled posts in analogous cadre.
- 5.7. The sanctioned strength of various cadres given in this document is based on an estimate of human resource requirements of the institute and expected expansion of its activities in the next five years or so. It is desirable to fill up the vacant positions in a judicious and staggered manner to maintain a functional hierarchy and attractive promotional avenues for competent staff members.
- 5.8. The number of sanctioned positions for all the posts may be reviewed after five years or increase in student strength by 500, whichever is earlier.

6. General Notes

Following general notes shall be read in tandem with the Appendices III, IV, V and VI.

- 6.1(a) The existing staff shall be mapped into the staff structure as devised under this scheme.
- 6.1(b) Notwithstanding Cl 6.1(a), all the existing staff shall have an option to continue with the current designation and the current GP / AGP till the time they get recruited to a post outlined in this document. The posts occupied by all such staff shall be adjusted accordingly in the number of sanctioned positions in equivalent posts in the analogous cadres.
(Ref. 2)
- 6.2(a) In order to bring in homogeneity in staff structure, posts of Group 'A' in Library, Physical Education and Scientific Staff presently carrying Academic Grade Pay (AGP) shall be given GP like other Group 'A' posts.
- 6.2(b) With the same objective as in Cl 6.2(a), Group 'A' officers in Library, Physical Education, Registry and Hospital, who are covered by different career progression schemes, shall be given the unified career advancement outlined in the present scheme.
- 6.2(c) Notwithstanding Cl 6.2(a) and Cl 6.2(b), the current staff shall have an option to continue with the current designation and the current career progression scheme under which they are covered. The posts occupied by all such staff shall be

subtracted from the number of sanctioned positions in the equivalent posts in the analogous cadres.

- 6.3. The existing posts, which are not explicitly mentioned in this document, shall be mapped to the ones in the present scheme during the implementation. Details of all such posts are presented in Appendix VI. The remaining posts shall continue to remain as they are till the retirement of present incumbent.
- 6.4. For the highest post in a cadre having only one sanctioned position, in case there is an increase in the number of sanctioned positions with time in view of CI 5.8, the Director may appoint one of the incumbents holding a position in the highest pay level of the cadre as the In-charge of the unit for which the cadre is established. In case, the post(s) with the highest pay level in the cadre is/are vacant, the In-charge may be appointed from the highest filled post.

7. Notes on Qualifications

The qualifications mentioned in the Appendix III for recruitment shall be read in conjunction with the following:

- 7.1. Bachelor's Degree means at least three years degree course recognized by Government of India or its accrediting agencies like UGC, Association of Indian Universities etc.
- 7.2. In case of applicants with higher integrated degrees without the explicit mention of qualifying degree (e.g. M.Sc. without B.Sc.), the higher degree in relevant discipline will be treated as the qualifying degree.
- 7.3. Qualifying percentage of marks will be computed as per the prescribed norms for grade point averages.
- 7.4. Diploma in the document is normally implied to be post class 10, unless stated otherwise. For a diploma (assumed as post class 10) in a given discipline, if the pre-requisite happens to be (10+2), the required experience will be reduced by two years.

8. Staff Structure with Recruitment and Promotion to Various Posts in Different Cadres

Various posts in different cadres in the staff structure have been presented in a tabular form for ease in referencing. General format of a typical entry in the table is as follows.

Sr. No.	Gr.	Entry Level	1st Advancement	2nd Advancement	3 rd Advancement
<i>o.p.q</i>	<i>X</i>	Designation Pay Level	Designation Pay Level	Designation Pay Level	Designation Pay Level
<p>Qualification and Experience Required Qualification and Experience for recruitment to the Entry Level of the cadre shall be mentioned under this section.</p> <p>Selection Procedure Selection procedure for the recruitment at the Entry Level of the cadre shall be mentioned under this section.</p> <p>Notes Notes, if any, applicable for the cadre shall be mentioned under this section.</p>					

Cases, where advancements are not applicable, have been enumerated with 'N.A.' in the respective cell(s).

Numeric value of character 'o' under the first column can be 1 (for Technical posts), 2 (for Infrastructure and Services posts) or 3 (for Administrative posts). Numeric value of character 'p' represents a distinct cadre or a set of related cadres within category 'o' and 'q' indicates the different cadres within a set of cadres represented by 'p'. The numeric values are for referencing purpose and do not indicate a hierarchy.

Gr. X represents Group 'A', 'B' or 'C' as applicable.

Numeric value of 'n' can be 1, 2, 3 or 4 as applicable and it indicates Pay Level (PL) corresponding to the Designation mentioned in the table.

Pay Level represent range of values associated with the Designation mentioned in the table.

The following abbreviations are used in defining the designations: Jr. for Junior; Asst. for Assistant; Sr. for Senior; Dy. for Deputy; Jt. for Joint; and Addl. for Additional.

1. TECHNICAL POSTS

Sr. No.	Gr.	Entry Level	1st Advancement	2nd Advancement	3 rd Advancement
1.1.1	C	Jr. Laboratory Assistant / Jr. Mechanic / Jr. Technician / Jr. Technician (Specific Skill) Level 3* (21700-69100) Level 4** (25500-81100)	Laboratory Assistant / Mechanic / Technician / Technician (Specific Skill) Level 5 (29200-92300)	Sr. Laboratory Assistant / Sr. Mechanic / Sr. Technician / Sr. Technician (Specific Skill) Level 6 (35400-112400)	N.A.
<p>* Initial appointment on 3-year contract at Level 3 (21700-69100)</p> <p>** Subsequent substantive appointment at Level 4 (25500-81100) by placement.</p>					
<p>Qualification and Experience for Jr. Lab. Assistant / Jr. Mechanic / Jr. Technician 3-year Diploma in Engineering in appropriate discipline with relevant experience of two years after the diploma. OR ITI in appropriate trade with relevant experience of five years after the ITI certificate. OR Bachelor's degree (other than B.Tech. / B.E.) in appropriate discipline.</p> <p>Qualification and Experience for Jr. Technician (Specific Skill) 10+2 pass with certificate of proficiency in relevant area, duly recognized by government agencies for vocational training and skill development, with relevant experience of two years after the certificate of proficiency.</p> <p>Selection Procedure: Applicants will be required to pass a trade test and a test on computer applications to qualify for the selection through interview.</p> <p>Notes:</p> <ol style="list-style-type: none"> 1. 10% of vacancies may be filled by permanent Multi-skilled Assistants / Security Guards. 2. Prior approval of the Director is required for recruitment of Jr. Technician (Specific Skill). 3. Some of the positions in this cadre would also be utilized in units other than academic units. 					

TECHNICAL POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
1.1.2	B	Technical Superintendent Level 6* (35400-112400) Level 7** (44900-142400) * Initial appointment on 3-year contract at Level 6 (35400-112400) ** Subsequent substantive appointment at Level 7 (44900-142400) by placement.	Sr. Technical Superintendent Level 8 (47600-151100) Service rendered only in Level 7 (44900-142400) shall be considered for promotion to Level 8 (47600-151100)	Asst. Technical Officer Level 10 (56100-177500)	N.A.
<p>Qualification and Experience: B.Tech. / B.E. / M.Sc. or equivalent degree in appropriate discipline with relevant experience of one year after the degree. OR 3-year Diploma in Engineering in appropriate discipline with relevant experience of six years after the diploma. OR Bachelor's degree (other than B.Tech. / B.E.) in appropriate discipline with relevant experience of four years after the degree.</p> <p>Selection Procedure: Applicants will be required to pass a test of proficiency in the relevant discipline and a test on computer applications to qualify for the selection through interview.</p> <p>Note: Some of the positions in this cadre would also be utilised in units other than academic units.</p>					

TECHNICAL POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
1.1.3	A	Technical Officer (Scale-I) Level 10 (56100-177500)	Technical Officer (Scale-II) Level 11 (67700-208700)	Technical Officer (Scale-III) Level 12 (78800-209200)	N.A.
<p>Qualification and Experience: B.Tech. / B.E. / M.Sc. or equivalent degree in appropriate discipline with minimum of 55% marks or equivalent grade point average with relevant experience of six years after the qualifying degree, out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent.</p> <p>OR</p> <p>M.Tech. / M.E. with minimum of 55% marks or equivalent grade point average with relevant experience of four years after the degree.</p> <p>(For applicants with Ph.D. degree in relevant discipline, duration of Ph.D. up to three years will be counted towards experience).</p> <p>Selection Procedure: Applicants may be required to pass a test on knowledge of relevant discipline to qualify for the selection through interview.</p> <p>Notes:</p> <ol style="list-style-type: none"> 1. These posts may also be utilized for CC, ASC or any other unit. 2. The existing Research Scientist posts have been merged with these posts. 					

TECHNICAL POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
1.2.1	A	Computer Engineer/ Software Engineer / Programmer / System Analyst (Scale-I) Level 10 (56100-177500)	Computer Engineer/ Software Engineer/ Programmer / System Analyst (Scale-II) Level 11 (67700-208700)	Computer Engineer/ Software Engineer/ Programmer / System Analyst (Scale-III) Level 12 (78800-209200)	N.A.
	Post merged with Technical Officer (1.1.3)				

TECHNICAL POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
1.3.1	A	Designer-cum-Producer (Scale-I) Level 10 (56100-177500)	Designer-cum-Producer (Scale-II) Level 11 (67700-208700)	Designer-cum-Producer (Scale-III) Level 12 (78800-209200)	N.A.
<p>Qualification and Experience: Bachelor's degree or Diploma with minimum of 55% marks or equivalent grade point average with professional experience in design field for at least eight or ten years, respectively, in video / AV field, video shooting, editing, online editing, computer graphics and post production. For applicants with Master's degree, the normal duration of Master's programme would be counted towards experience.</p> <p>Selection Procedure: Applicants may be required to pass a test on knowledge of relevant discipline to qualify for the selection through interview.</p> <p>Note: These posts are primarily for C-DEEP.</p>					

TECHNICAL POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
1.4.1	A	Sr. Technical Officer (Scale-A) Level 12 (78800-209200)	Sr. Technical Officer (Scale-B) Level 13 (123100-215900)	Sr. Technical Officer (Scale-C) Level 13-A (131100-216600) Service rendered in Level 13 (123100-215900) for 3 years shall be the eligibility for promotion to Level 13-A (131100-216600)	N.A.
<p>Qualification and Experience: B.Tech. / B.E. / M.Sc. or equivalent degree in appropriate discipline with a minimum of 55% marks or equivalent grade point average with relevant experience of five years in a technical / scientific post in Level 10 (56100-177500) and above or equivalent, and demonstrated ability of management of laboratory and operation of technical / scientific research facilities.</p> <p>Selection Procedure: Applicants may be required to demonstrate knowledge of relevant discipline to qualify for the selection through interview.</p> <p>Notes:</p> <ol style="list-style-type: none"> 1. These posts will also be utilized for CC, ASC and CDEEP. 2. The existing Principal Research Scientist Posts have been merged with these posts. 					

TECHNICAL POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
1.5.1	A	Sports Officer (Scale-I) Level 10 (56100-177500)	Sports Officer (Scale-II) Level 11 (67700-208700)	Sports Officer (Scale-III) Level 12 (78800-209200)	N.A.
<p>Qualification and Experience: Master's degree in Physical Education / Sports Science with a minimum of 55% marks or equivalent grade point average with relevant experience of six years after the qualifying degree. For applicants with Ph.D. degree in relevant discipline, duration of Ph.D. up to three years would be counted towards experience.</p> <p>Applicants should have specialization in at least one sport such as Hockey, Athletics, Gymnastics, Weight lifting, Swimming, Kabaddi, Football, Volleyball, Table Tennis, Cricket. N.I.S Coaching Diploma holders and medal winners in inter-university/national games will be given preference.</p> <p>Selection Procedure: Applicants may be required to pass a test on knowledge of relevant discipline to qualify for the selection through interview.</p>					

TECHNICAL POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
1.5.2	A	Sr. Sports Officer (Scale-A) Level 12 (78800-209200)	Sr. Sports Officer (Scale-B) Level 13 (123100-215900)	Sr. Sports Officer (Scale-C) Level 13-A (131100-216600) Service rendered in Level 13 (123100-215900) for 3 years shall be the eligibility for promotion to Level 13-A (131100-216600)	N.A.
<p>Qualification and Experience: Master Degree in Physical Education / Sports Science with a minimum of 55% marks or equivalent grade with relevant experience of five years in a post in Level 10 (56100-177500) and above or equivalent. For applicants with Ph.D. degree in relevant discipline, duration of Ph.D. up to three years would be counted towards experience.</p> <p>Applicants should have specialization in at least one sport such as Hockey, Athletics, Gymnastics, Weight lifting, Swimming, Kabaddi, Football, Volleyball, Table Tennis, Cricket. N.I.S Coaching Diploma holders and medal winners in inter-university/national games will be given preference.</p> <p>Selection Procedure: Applicants may be required to demonstrate knowledge of relevant discipline to qualify for the selection through interview.</p> <p>Note: One of the Sr. Sports Officer (Scale-C) Level 13-A (131100-216600) shall be appointed as the In-charge, Student Gymkhana for a 3-year tenure by the Director.</p>					

TECHNICAL POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
1.6.1	A	Student Counselor (Scale-I) Level 10 (56100-177500)	Student Counselor (Scale-II) Level 11 (67700-208700)	Student Counselor (Scale-III) Level 12 (78800-209200)	N.A.
<p>Qualification and Experience: Master's degree in Clinical Psychology with a minimum 55% marks or equivalent grade point average with relevant experience of six years after the qualifying degree, out of which three years should be counseling experience in an academic / medical institution.</p> <p>OR</p> <p>Master's degree in Psychology with minimum of 55% marks or equivalent grade point average and diploma in Mental and/or Social Psychology with relevant experience of six years after the diploma, out of which three years should be counseling experience in an academic / medical institution.</p> <p>For applicants with Ph.D. degree in relevant discipline, duration of Ph.D. up to three years would be counted towards experience.</p> <p>Selection Procedure: Applicants may be required to pass a test on knowledge of relevant discipline to qualify for the selection through interview.</p> <p>Note: One of the Student Counselors (Scale-III) in Level 12 (78800-209200) may be appointed as the In-charge, Student Counseling Unit for a 3-year tenure by the Director.</p>					

TECHNICAL POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
1.7.1	A	Training and Placement Officer (Scale-I) Level 10 (56100-177500)	Training and Placement Officer (Scale-II) Level 11 (67700-208700)	Training and Placement Officer (Scale-III) Level 12 (78800-209200)	N.A.
<p>Qualification and Experience: B.Tech. / B.E. / Master's degree in any discipline / M.B.A. or equivalent degree with a minimum of 55% marks or equivalent grade point average with relevant experience of six years after the qualifying degree, out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent.</p> <p>Selection Procedure: Applicants may be required to pass a test on knowledge of relevant discipline to qualify for the selection through interview.</p>					

2. INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.1.1	B	Jr. Engineer Level 6* (35400-112400) Level 7** (44900-142400) * Initial appointment on 3-year contract at Level 6 (35400-112400) ** Subsequent substantive appointment at Level 7 (44900-142400) by placement.	Assistant Engineer Level 8 (47600-151100) Service rendered only in Level 7 (44900-142400) shall be considered promotion to Level 8 (47600-151100)	Assistant Executive Engineer Level 10 (56100-177500)	N.A.
<p>Qualification and Experience: B.Tech. / B.E. or equivalent degree in appropriate discipline with relevant experience of one year after the degree. Applicants with integrated M.Tech / M.E. degree will also be eligible. OR 3-year Diploma in Engineering in appropriate discipline with relevant experience of six years after the diploma.</p> <p>Selection Procedure: Applicants will be required to pass a trade test and a test on computer applications to qualify for the selection through interview.</p> <p>Note: The current cadre of the Foreman is to be mapped with this cadre and shall be discontinued henceforth.</p> <p>(Recruitment may be made at the next higher level i.e. at Level 8 (47600-151100) with prior approval of the appointing authority citing justification for the same. For recruitment at the next higher level, the required experience shall be at one level higher pay level than that required for entry level post, which is as follows:</p> <p>Qualification and Experience: B.Tech. / B.E. or equivalent degree in appropriate discipline with relevant experience of 10 years after the degree out of which six years should be in a supervisory post in Level 7 (44900-142400) and above or equivalent. Applicants with integrated M.Tech / M.E. degree will also be eligible.) (Ref.2)</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.1.2	A	Executive Engineer (Scale-I) Level 10 (56100-177500)	Executive Engineer (Scale-II) Level 11 (67700-208700)	Dy. Superintending Engineer Level 12 (78800-209200)	N.A.
<p>Qualification and Experience: B.Tech. / B.E. or equivalent degree in appropriate discipline with minimum of 55% marks or equivalent grade point average with relevant experience of six years after the qualifying degree, out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent. For applicants with M.Tech. / M.E. degree, the normal duration of Master's programme would be counted towards experience.</p> <p>Selection Procedure: Applicants may be required to pass a test on knowledge of relevant discipline to qualify for the selection through interview.</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.1.3	A	Superintending Engineer (Scale-A) Level 12 (78800-209200)	Superintending Engineer (Scale-B) Level 13 (123100-215900)	Superintending Engineer (Scale-C) Level 13-A (131100-216600) Service rendered in Level 13 (123100-215900) for 3 years shall be the eligibility for promotion to Level 13-A (131100-216600)	N.A.
<p>Qualification and Experience: B.Tech. / B.E. in Civil Engineering or equivalent degree with a minimum of 55% marks or equivalent grade point average with relevant experience of five years in a post in Level 10 (56100-177500) and above or equivalent or comparable experience in other institutions. Applicants should have demonstrated ability in construction and design, planning and execution of capital works including preparation of estimates and tender documents, maintenance of township including water supply, roads, drainage systems etc.</p> <p>Desirable: M. Tech. / M.E. in Civil Engineering or equivalent degree. (For such applicants, the normal duration of Master's programme would be counted towards experience.) Experience in preventive maintenance, retrofitting, rehabilitation and alteration works; Estate Management of residential township. Exposure to modern management / construction techniques will be an added advantage.</p> <p>Selection Procedure: Applicants may be required to demonstrate knowledge of relevant discipline to qualify for the selection through interview.</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.2.1	B	Horticulturist Level 6* (35400-112400) Level 7** (44900-142400) * Initial appointment on 3-year contract at Level 6 (35400-112400) ** Subsequent substantive appointment at Level 7 (44900-142400) by placement.	Sr. Horticulturist Level 8 (47600-151100) Service rendered only in Level 7 (44900-142400) shall be considered for promotion to Level 8 (47600-151100)	Asst. Horticulture Officer Level 10 (56100-177500)	N.A.
<p>Qualification and Experience: Bachelor's degree in agriculture or equivalent degree with relevant experience of four years after the degree. For applicants with MScAg (Horticulture), the normal duration of Master's programme would be counted towards experience.</p> <p>OR</p> <p>3-year Diploma in appropriate discipline with relevant experience of six years after the diploma.</p> <p>Selection Procedure: Applicants will be required to pass a test of proficiency in the relevant discipline to qualify for the selection through interview.</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.3.1	C	Jr. Sanitary Inspector Level 3* (21700-69100) Level 4** (25500-81100) * Initial appointment on 3-year contract at Level 3 (21700-69100) ** Subsequent substantive appointment at Level 4 (25500-81100) by placement.	Sanitary Inspector Level 5 (29200-92300) Service rendered only in Level 4 (25500-81100) shall be considered for promotion to Level 5 (29200-92300)	Sr. Sanitary Inspector Level 6 (35400-112400)	N.A.
<p>Qualification and Experience: 3-Year Diploma in Sanitary / Public Health Engineering or equivalent with relevant experience of two years after the diploma. OR 10+ 2 pass with Diploma in Sanitary Inspectors' Course from a recognized institution.</p> <p>Selection Procedure: Applicants will be required to pass a trade test and a test on computer applications to qualify for the selection through interview.</p> <p>Note: 10% of vacancies may be filled by permanent Multi-skilled Assistants / Security Guards.</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.3.2	A	Public Health Officer (Scale-I) Level 10 (56100-177500)	Public Health Officer (Scale-II) Level 11 (67700-208700)	N.A.	N.A.
<p>Qualification and Experience: B.Tech. / B.E. or equivalent degree in Environmental Engineering / Public Health Engineering / Civil Engineering (with Environmental / Public Health specialization) with minimum of 55% marks or equivalent grade point average with relevant experience of six years after the qualifying degree, out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent. For applicants with M.Tech. / M.E. degree, the normal duration of Master's programme would be counted towards experience.</p> <p>Selection Procedure: Applicants will be required to pass a test of proficiency in the relevant discipline and a test on computer applications to qualify for the selection through interview.</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.4.1	A	Manager Printing Press (Scale-I) Level 10 (56100-177500)	Manager Printing Press (Scale-II) Level 11 (67700-208700)	N.A.	N.A.
<p>Qualification and Experience: Bachelor's degree with a Diploma in Printing Technology / Degree in Printing Technology with minimum of 55% marks or equivalent grade point average with relevant experience of six years after the qualifying degree, out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent in a reputed printing press, having knowledge / familiarity with modern printing processes, printing machinery and printing related accessories.</p> <p>Selection Procedure: Applicants will be required to pass a test of proficiency in the relevant discipline and a test on computer applications to qualify for the selection through interview.</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.5.1	B	Hospitality Superintendent Level 6* (35400-112400) Level 7** (44900-142400) * Initial appointment on 3-year contract at Level 6 (35400-112400) ** Subsequent substantive appointment at Level 7 (44900-142400) by placement.	Sr. Hospitality Superintendent Level 8 (47600-151100) Service rendered only in Level 7 (44900-142400) shall be considered for promotion to Level 8 (47600-151100)	Asst. Hospitality Manager Level 10 (56100-177500)	N.A.
<p>Qualification and Experience: Bachelor's degree in Hotel Management / Hospitality or equivalent degree with relevant experience of four years after the degree. OR 3-year Diploma in Hotel Management & Catering Technology from a recognized institution with relevant experience of six years after the diploma.</p> <p>Selection Procedure: Applicants will be required to pass a test of proficiency in the relevant discipline to qualify for the selection through interview.</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.5.2	A	Hospitality Manager (Scale-I) Level 10 (56100-177500)	Hospitality Manager (Scale-II) Level 11 (67700-208700)	Hospitality Manager (Scale-III) Level 12 (78800-209200)	N.A.
<p>Qualification and Experience: Master's degree in Hotel Management / Post Graduate Diploma in Hotel Management with minimum of 55% marks or equivalent grade point average with relevant experience of six years after the degree / diploma out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent.</p> <p>Selection Procedure: Applicants may be required to pass a test on knowledge of relevant discipline to qualify for the selection through interview.</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.5.3	A	Chief Hospitality Manager (Scale-A) Level 12 (78800-209200)	Chief Hospitality Manager (Scale-B) Level 13 (123100-215900)	Chief Hospitality Manager (Scale-C) Level 13-A (131100-216600)	NA
Note: Quasi-permanent post, no new recruitment, until the post is approved as permanent by MHRD.					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.6.1	C	Security Guard A Level 1 / Level 2 (18000-56900) / (19900-63200)	Security Guard B Level 3 (21700-69100)	Security Guard C Level 4 (25500-81100)	Sr. Security Guard Level 5 (29200-92300)
<p>Qualification and experience: 10th Pass with one year training/experience in relevant trade.</p> <p>Note: No further recruitment in this cadre.</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.6.2	C	Asst. Security Inspector Level 4 (25500-81100)	Security Inspector Level 5 (29200-92300)	Sr. Security Inspector Level 6 (35400-112400)	N.A.
<p>Qualification and Experience: Bachelor's degree with security related experience of three years. Applicants should possess valid driving license for light motor vehicle and motor cycle. Ex-serviceman would be preferred.</p> <p>Selection Procedure: Applicants will be required to pass a test of physical fitness and computer applications to qualify for the selection through interview.</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.6.3	B	Asst. Security Officer Level 6* (35400-112400) Level 7** (44900-142400) * Initial appointment on 3-year contract at Level 6 (35400-112400). ** Subsequent substantive appointment at Level 7 (44900-142400) by placement.	Security Officer Level 8 (47600-151100) Service rendered only in Level 7 (44900-142400) shall be considered for promotion to Level 8 (47600-151100)	Sr. Security Officer Level 10 (56100-177500)	N.A.
<p>Qualification and Experience: Bachelor's degree with security related supervisory experience of four years, after the qualifying degree, in Government or a reputed organization. Applicants should be conversant with security rules and procedures and should possess valid driving license for light motor vehicle and motor cycle.</p> <p>Desirable: Certificate of NCC and Fire fighting training and experience of working in residential institutional campus, electronic surveillance, computer system for information processing and retrieval. Ex-servicemen would be preferred.</p> <p>Selection Procedure: Applicants will be required to pass a test of proficiency in security regulations, firefighting, communication skills and computer applications to qualify for the selection through interview.</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.6.4	A	Chief Security Officer (Scale-I) Level 10 (56100-177500)	Chief Security Officer (Scale-II) Level 11 (67700-208700)	Chief Security Officer (Scale-III) Level 12 (78800-209200)	N.A.
<p>Qualification and Experience: Bachelor's degree with security related supervisory/administrative experience of eight years after the qualifying degree in a Government or a reputed organization, out of which one year should be in a supervisory post in Level 8 (47600-151100) and above or equivalent. Applicants should be conversant with security rules and procedures and should possess valid driving license for light motor vehicle and motor cycle.</p> <p>Desirable: Certificate of NCC and Fire fighting training and experience of working in residential institutional campus, electronic surveillance, computer system for information processing and retrieval. Ex-servicemen would be preferred.</p> <p>Selection Procedure: Applicants may be required to demonstrate proficiency in security regulations, firefighting, communication skills and computer applications to qualify for the selection through interview.</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.7.1	A	Manager Telecommunication (Scale-I) Level 10 (56100-177500)	Manager Telecommunication (Scale-II) Level 11 (67700-208700)	Manager Telecommunication (Scale-III) Level 12 (78800-209200)	N.A.
<p>Qualification and Experience: B.Tech. / B.E. degree In Electrical / Electronics and Communication Engineering or equivalent degree with minimum of 55% marks or equivalent grade point average with relevant experience of six years after the qualifying degree, out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent. The applicant should have experience in (a) operation and maintenance of telephone exchange, (b) laying and maintenance of underground cables and telephone wires and (c) repairs and maintenance of telecommunication instruments. For applicants with M.Tech. / M.E. degree, the normal duration of Master's programme would be counted towards experience.</p> <p>Selection Procedure: Applicants may be required to pass a test on knowledge of relevant discipline to qualify for the selection through interview.</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.8.1	C	Jr. Auxiliary Nurse / Midwife Level 3 (21700-69100)	Auxiliary Nurse / Midwife Level 4 (25500-81100)	Sr. Auxiliary Nurse / Sr. Midwife Level 5 (29200-92300)	Sr. Auxiliary Nurse (Grade-I) / Sr. Midwife (Grade-I) Level 6 (35400-112400)
<p>Qualification and Experience: 10th pass qualified Midwife registered with Nursing Council of India as Auxiliary Nurse Midwife with relevant experience of three years in Hospital, Nursing Home or Welfare Centre.</p> <p>Note: No further Recruitment in this cadre.</p> <p>* The mentioned number of positions are for providing promotion to the existing employee. The total number of existing positions (1) in the cadre will not be exceeded.</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.8.2	B	Jr. Staff Nurse Level 6* (35400-112400) Level 7** (44900-142400) * Initial appointment on 3-year contract at Level 6 (35400-112400) ** Subsequent substantive appointment at Level 7 (44900-142400) by placement.	Staff Nurse Level 8 (47600-151100) Service rendered only in Level 7 (44900-142400) shall be considered for promotion to Level 8 (47600-151100)	Sr. Staff Nurse Level 10 (56100-177500)	N.A.
<p>Qualification and Experience: 10+2 pass and qualified through the examination held by the Nursing council with 3-year course in General Nursing and midwifery with relevant experience of three years after the course, in a recognized hospital.</p> <p>OR</p> <p>B.Sc. (Nursing) with relevant experience of one year after the degree in a hospital recognized by the Central or State Nursing Council.</p> <p>Selection Procedure: Applicants will be required to pass a test of proficiency in the relevant discipline to qualify for the selection through interview.</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.8.3	A	Nursing Superintendent (Scale-I) Level 10 (56100-177500)	Nursing Superintendent (Scale-II) Level 11 (67700-208700)	N.A.	N.A.
<p>Qualification and Experience: B.Sc. (Nursing) with relevant experience of six years after the degree as a Staff Nurse in a large hospital, out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent. For applicants with M.Sc. (Nursing) degree, normal duration of Master's programme would be counted towards experience.</p> <p>Selection Procedure: Applicants will be required to pass a test of proficiency and computer applications to qualify for the selection through interview.</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.9.1	C/B	Jr. Pharmacist Level 5 (29200-92300)	Pharmacist (Grade-I) Level 6 (35400-112400)	Pharmacist (Grade-II) Level 7 (44900-142400)	Sr. Pharmacist Level 8 (47600-151100)
<p>Qualification and Experience: 10+2 pass and Diploma in Pharmacy with relevant experience of two years after the diploma. Applicants should be registered as a 'Pharmacist' under the Pharmacy Act, 1948.</p> <p>Note: No further recruitment in this cadre.</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.10.1	C	Jr. Technician (Medical) Level 3* (21700-69100) Level 4** (25500-81100) * Initial appointment on 3-year contract at Level 3 (21700-69100) ** Subsequent substantive appointment at Level 4 (25500-81100) by placement.	Technician (Medical) Level 5 (29200-92300) Service rendered only in Level 4 (25500-81100) shall be considered for promotion to Level 5 (29200-92300)	Sr. Technician (Medical) Level 6 (35400-112400)	N.A.
<p>Qualification and Experience: 3-year Diploma in appropriate discipline with relevant experience of two years after the diploma. OR Bachelor's degree (other than B.Tech. / B.E.) in appropriate discipline. (Ref.2)</p> <p>Selection Procedure: Applicants will be required to pass a trade test and a test on computer applications to qualify for the selection.</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.10.2	B	Technical Superintendent (Medical) Level 6* (35400-112400) Level 7** (44900-142400) * Initial appointment on 3-year contract at Level 6 (35400-112400) ** Subsequent substantive appointment at Level 7 (44900-142400) by placement.	Sr. Technical Superintendent (Medical) Level 8 (47600-151100) Service rendered only in Level 7 (44900-142400) shall be considered for promotion to Level 8 (47600-151100)	Asst. Technical Officer (Medical) Level 10 (56100-177500)	N.A.
<p>Qualification and Experience for open recruitment: B.Tech. / B.E. / M.Sc. or equivalent degree in appropriate discipline with relevant experience of one year after the degree. OR 3-year Diploma in appropriate discipline with relevant experience of six years after the diploma. (Ref.2) OR Bachelor's degree (other than B.Tech. / B.E.) in appropriate discipline with relevant experience of four years after the degree.</p> <p>Selection Procedure: Applicants will be required to pass a test of proficiency in the relevant discipline and a test on computer applications to qualify for the selection through interview.</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.11.1	A	Medical Officer (Scale-I) Level 10 (56100-177500)	Medical Officer (Scale-II) Level 11 (67700-208700)	Medical Officer (Scale-III) Level 12 (78800-209200)	N.A.
<p>Qualification and Experience: M.B.B.S degree with a minimum of 55% marks or equivalent grade point average, from an Indian Medical Council (IMC) recognized university / institute with relevant experience of three years after the degree in a large multi specialty Hospital set up.</p> <p>Selection Procedure: Applicants may be required to pass a test on knowledge of relevant discipline to qualify for the selection through interview.</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.11.2	A	Sr. Medical Officer (Scale-A) Level 12 (78800-209200)	Sr. Medical Officer (Scale-B) Level 13 (123100-215900)	Sr. Medical Officer (Scale-C) Level 13-A (131100-216600) Service rendered in Level 13 (123100-215900) for 3 years shall be the eligibility for promotion to Level 13-A (131100-216600)	Chief Medical Officer Level 14 (144200-218200) Service rendered in Level 13-A (131100-216600) for 3 years shall be the eligibility for promotion to Level 14 (144200-218200)
<p>Qualification and Experience: M.B.B.S degree followed by Postgraduate specialization in medicine / surgery with ten years experience in the medical profession, out of which five years should be as Resident Medical Officer / Medical Officer in a large hospital. Postgraduate specialization requirement may be relaxed in the case of retired Medical Officers from the Defence Services.</p> <p>Selection Procedure: Applicants may be required to demonstrate knowledge of relevant discipline to qualify for the selection through interview.</p> <p>Note: One of the Chief Medical Officers at Level 14 (144200-218200) may be appointed as the Incharge Hospital for a 3-year tenure by the Director.</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.12.1	B	Library Information Superintendent Level 6* (35400-112400) Level 7** (44900-142400) * Initial appointment on 3-year contract at Level 6 (35400-112400) ** Subsequent substantive appointment at Level 7 (44900-142400) by placement.	Sr. Library Information Superintendent Level 8 (47600-151100) Service rendered only in Level 7 (44900-142400) shall be considered for promotion to Level 8 (47600-151100)	Asst. Library Officer Level 10 (56100-177500)	N.A.
<p>Qualification and Experience: B.Lib. or B.Lib.Info.Sc. or equivalent degree with relevant experience of four years after the qualifying degree. For applicants with Master's degree in Library/Information Science or equivalent, the normal duration of Master's programme would be counted towards experience.</p> <p>Selection Procedure: Applicants will be required to pass a test of proficiency and a test on computer library applications to qualify for the selection through interview.</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.12.2	A	Library Officer Level 10 (56100-177500)	Sr. Library Officer Level 11 (67700-208700)	Dy. Chief Library Officer Level 12 (78800-209200)	N.A.
<p>Qualification and Experience: Master's degree in Library Science / Information Science / Documentation science or an equivalent professional degree with at least 55% marks or equivalent grade point average with relevant experience of six years after the qualifying degree, out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent. Applicants should have demonstrated ability of using library software and experience in library computerization. For applicants with Ph.D. degree in relevant discipline, duration of Ph.D. up to three years will be counted towards experience.</p> <p>Selection Procedure: Applicants may be required to pass a test on knowledge of relevant discipline to qualify for the selection through interview.</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.12.3	A	Chief Library Officer (Scale-A) Level 12 (78800-209200)	Chief Library Officer (Scale-B) Level 13 (123100-215900)	Chief Library Officer (Scale-C) Level 13-A (131100-216600) Service rendered in Level 13 (123100-215900) for 3 years shall be the eligibility for promotion to Level 13-A (131100-216600)	N.A.
<p>Qualification and Experience: Master's degree in Library Science / Information Science / Documentation science or equivalent degree with at least 55% marks or equivalent grade point average with relevant experience of five years in a library of an academic institution in a supervisory post in Level 10 (56100-177500) and above or equivalent. Applicants should have demonstrated ability of using library software and experience in library computerization.</p> <p>Selection Procedure: Applicants may be required to demonstrate knowledge of relevant discipline to qualify for the selection through interview.</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.13.1 (Ref.2 and 3)	C/B	Pre-primary Teacher (Grade-I) Level 5* (29200-92300) Level 6** (35400-112400) *Initial appointment on 3-year contract at Level 5 (29200-92300) ** Subsequent substantive appointment at Level 6 (35400-112400) by placement.	Pre-primary Teacher (Grade-II) Level 7 (44900-142400) Service rendered only in Level 6 (35400-112400) shall be considered for promotion to Level 7 (44900-142400)	Sr. Pre-primary Teacher Level 8 (47600-151100)	NA
<p>Qualification and experience : Senior Secondary (10+2 or equivalent) from a recognized board with at least 50% marks, with</p> <p>a. Diploma in Nursery Teacher Education / Pre-School Education / Early Childhood Education (DECEd) or equivalent of a duration not less than two years and having competence to teach in Hindi/English with teaching experience of five years after passing (10+2),</p> <p>Or</p> <p>b. Graduate degree with Diploma in Early Childhood Care and Education (ECCEd) or equivalent of a duration not less than one year and having competence to teach in Hindi/English with teaching experience of three years after passing the diploma.</p> <p>Selection Procedure: Applicants will be required to pass a test of subject knowledge and demonstrate teaching skills to qualify for the selection.</p> <p>Note: One of the Sr. Pre-Primary Teachers may be appointed as the In-charge for a 3-year tenure by the Chairman of Campus School / KG School.</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.13.2	C/B	Primary Teacher (Grade-I) Level 5* (29200-92300) Level 6** (35400-112400) *Initial appointment on 3-year contract at Level 5 (29200-92300) ** Subsequent substantive appointment at Level 6 (35400-112400) by placement.	Primary Teacher (Grade-II) Level 7 (44900-142400) Service rendered only in Level 6 (35400-112400) shall be considered for promotion to Level 7 (44900-142400)	Sr. Primary Teacher Level 8 (47600-151100)	NA
<p>Qualification and Experience: Senior Secondary (10+2 or equivalent) from a recognized board with at least 50 % marks, with</p> <p>a. (i) 2-year Diploma in Education (DEd) or equivalent in accordance with the NCTE Regulations or Diploma in Special Education, (ii) Pass in the Central Teacher Eligibility Test (CTET) conducted by CBSE or STET conducted by the State Board in accordance with the NCTE guidelines, and (iii) Teaching experience of five years (relaxable by the normal duration of degree up to three years for applicants with Graduate degree) after passing (10+2) with the competence to teach in Hindi/English.</p> <p>Or</p> <p>b. (i) 4-year Bachelor of Elementary Education (BEIEd) degree or equivalent from a recognized institution and (ii) Teaching experience of three years after passing the degree with the competence to teach in Hindi/English.</p> <p>Selection Procedure: Applicants will be required to pass a test of subject knowledge and demonstrate teaching skills to qualify for the selection.</p> <p>Note: One of the Sr. Pre-Primary Teachers may be appointed as the In-charge for a 3-year tenure by the Chairman of Campus School / KG School.</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.13.3	B	Jr. Trained Graduate Teacher Level 6* (35400-112400) Level 7** (44900-142400) *Initial appointment on 3-year contract at Level 6 (35400-112400) ** Subsequent substantive appointment at Level 7 (44900-142400) by placement.	Trained Graduate Teacher Level 8 (47600-151100) Service rendered only in Level 7 (44900-142400) shall be considered for promotion to Level 8 (47600-151100)	Sr. Trained Graduate Teacher Level 10 (56100-177500)	N.A.
<p>Qualification and Experience: Bachelor's degree from a recognized University with minimum of 50% marks in aggregate and B.Ed. or equivalent degree from a recognized university, OR Four-year Integrated degree course of Regional College of Education of NCERT with at least 50% marks in aggregate, with the following subjects and languages:</p> <p>a) For TGT ('Sanskrit): Sanskrit as a subject in all the three years b) For TGT (Hindi): Hindi as a subject in all the three years c) For TGT (English): English as a subject in all the three years d) For TGT (S.St) Any two amongst History, Geography, Economics and Pol. Science, of which one must be either History or Geography e) For TGT (Maths) - Bachelor Degree in Maths with any two amongst Physics, Chemistry, Electronics, Computer Science, Statistics f) For TGT (Science) - Botany, Zoology and Chemistry</p> <p>AND</p> <p>Pass in the Central Teacher Eligibility Test (CTET) / Maharashtra Teacher Eligibility Test (MTET), with proficiency in teaching in Hindi / English. The applicant should have teaching experience of three years after the qualifying degree. For applicants with Master's degree or equivalent, the normal duration of Master's programme would be counted towards experience.</p> <p>Selection Procedure: Applicants will be required to pass a test of subject knowledge and computer skill and will have to demonstrate teaching skills to qualify for the selection through interview.</p> <p>Note: One of the Sr. Trained Graduate Teachers may be appointed as the Vice Principal for a 3-year tenure by the Chairman of Campus School.</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.13.4	B/A	Postgraduate Teacher Level 8 (47600-151100)	Sr. Postgraduate Teacher (Scale-I) Level 10 (56100-177500)	Sr. Postgraduate Teacher (Scale-II) Level 11 (67700-208700)	N.A.
<p>Qualification and Experience: Master's degree from a recognized University with minimum of 50% marks in aggregate and B.Ed. or equivalent degree from a recognized university, OR Integrated Master's degree from Regional College of Education of NCERT, in one of the following subjects:</p> <p>a) PGT (English) – English b) PGT (Hindi) – Hindi or Sanskrit with Hindi as one of the subjects at Graduate level c) PGT (Maths) – Mathematics / Applied Mathematics d) PGT (Physics) – Physics / Electronics / Applied Physics / Nuclear Physics e) PGT (Chemistry) – Chemistry/ Bio. Chem. f) PGT (Biology) – Botany / Zoology / Life Sciences / Bio Sciences / Genetics / Micro Biology / Bio Technology / Molecular Bio / Plant Physiology provided they have studied Botany and Zoology at Graduation level g) PGT (History) – History h) PGT (Geography) –Geography i) PGT (Commerce) – Master's Degree in Commerce. However, holder of Degrees of M.Com in Applied/Business Economics shall not be eligible. j) PGT (Economics) – Economics / Applied Economics / Business Economics with proficiency in teaching in Hindi / English.</p> <p>The applicant should have teaching experience of three years after the qualifying degree.</p> <p>Selection Procedure: Applicants will be required to pass a test of subject knowledge and computer skill and will have to demonstrate teaching skills to qualify for the selection through interview.</p> <p>Note: One of the Sr. Postgraduate Teachers (Scale-II) may be appointed as the Principal for a 3-year tenure by the Chairman of Campus School.</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.14.1	B	Jr. School Librarian Level 6* (35400-112400) Level 7** (44900-142400) * Initial appointment on 3-year contract at Level 6 (35400-112400) ** Subsequent substantive appointment at Level 7 (44900-142400) by placement.	School Librarian Level 8 (47600-151100) Service rendered only in Level 7 (44900-142400) shall be considered for promotion to Level 8 (47600-151100)	Sr. School Librarian Level 10 (56100-177500)	N.A.
<p>Qualification and Experience: B.Lib. or B.Lib.Info.Sc. or equivalent degree with relevant experience of four years after the qualifying degree. For applicants with Master's degree in Library/Information Science or equivalent, the normal duration of Master's programme would be counted towards experience.</p> <p>Selection Procedure: Applicants will be required to pass a test of proficiency and a test on computer library applications to qualify for the selection through interview.</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.15.1	A	Hindi Officer (Scale-I) Level 10 (56100-177500)	Hindi Officer (Scale-II) Level 11 (67700-208700)	Hindi Officer (Scale-III) Level 12 (78800-209200)	N.A.
<p>Qualification and Experience: Master's degree or equivalent in English and Hindi as a subject at the degree level with minimum of 55% marks or equivalent grade point average at Master's level with relevant experience of six years after the qualifying degree, out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent, handling translation work from English to Hindi or vice-versa preferably of technical or scientific literature.</p> <p>(For applicants with Ph.D. degree in relevant discipline, duration of Ph.D. up to three years would be counted towards experience.)</p> <p>Desirable: Experience of organizing classes or workshops for office work in Hindi.</p> <p>Selection Procedure: Applicants may be required to pass a test on knowledge of relevant discipline to qualify for the selection through interview.</p>					

INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
2.16.1	C	Jr. Driver Level 3 (21700-69100)	Driver Level 4 (25500-81100)	Sr. Driver Level 5 (29200-92300)	Sr. Driver (Grade-I) Level 6 (35400-112400)
<p>Qualification and Experience: Sr. Secondary (10+2) pass with Driving license of both heavy and light duty vehicles with driving and vehicle maintenance experience of three years.</p> <p>Selection Procedure: Applicants will be required to pass a trade test to qualify for the selection through interview.</p> <p>Note: There shall be no further recruitment to the Driver cadre. `* The mentioned number of positions are for providing promotion to the existing employees. The total number of existing positions (12) in the cadre will not be exceeded.</p>					

3. ADMINISTRATIVE POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
3.1.1	C	Multi-skilled Assistant A Level 1 / Level 2 (18000-56900)/ (19900-63200)	Multi-skilled Assistant B Level 3 (21700-69100)	Multi-skilled Assistant C Level 4 (25500-81100)	Sr. Multi-skilled Assistant Level 5 (29200-92300)
<p>Qualification and experience: 10th Pass with one year training/experience in relevant trade.</p> <p>Note: No further recruitment in this cadre</p>					

ADMINISTRATIVE POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
3.2.1	C	Jr. Administrative Assistant Level 3* (21700-69100) Level 4** (25500-81100) * Initial appointment on 3-year contract at Level 3 (21700-69100) ** Subsequent substantive appointment at Level 4 (25500-81100) by placement.	Administrative Assistant Level 5 (29200-92300) Service rendered only in Level 4 (25500-81100) shall be considered for promotion to Level 5 (29200-92300)	Sr. Administrative Assistant Level 6 (35400-112400)	N.A.
<p>Qualification: Bachelor's in appropriate discipline.</p> <p>Selection Procedure: Applicants will be required to pass a test of proficiency and computer office applications to qualify for the selection through interview.</p> <p>Note: 10% of vacancies may be filled by permanent Multi-skilled Assistants / Security Guards.</p>					

ADMINISTRATIVE POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
3.2.2	B	Administrative Superintendent Level 6* (35400-112400) Level 7** (44900-142400) * Initial appointment on 3-year contract at Level 6 (35400-112400) ** Subsequent substantive appointment at Level 7 (44900-142400) by placement.	Sr. Administrative Superintendent Level 8 (47600-151100) Service rendered only in Level 7 (44900-142400) shall be considered for promotion to Level 8 (47600-151100)	Asst. Administrative Officer Level 10 (56100-177500)	N.A.
<p>Qualification and Experience: Bachelor's degree in appropriate discipline with relevant experience of four years after the qualifying degree. For applicants with Master's degree, normal duration of Master's programme would be counted towards experience.</p> <p>Selection Procedure: Applicants will be required to pass a test of proficiency, secretarial practices and computer office applications to qualify for the selection through interview.</p>					

ADMINISTRATIVE POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
3.3.1	A	Public Relation Officer (Scale-I) Level 10 (56100-177500)	Public Relation Officer (Scale-II) Level 11 (67700-208700)	Public Relation Officer (Scale-III) Level 12 (78800-209200)	N.A.
<p>Qualification and Experience: Master's degree in Mass Communication / Journalism with minimum of 55% marks or equivalent grade point average with relevant experience, in handling public relations, in-house publications and institutional functions, of six years after the qualifying degree, out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent, OR Master's degree in any discipline with a minimum of 55% marks or equivalent grade point average and diploma in Mass Communication / Journalism with relevant experience of six years after the diploma, out of which one year should be in a post at Level 8 (47600-151100) and above or equivalent, handling public relations, in-house publications and institutional functions.</p> <p>Selection Procedure: Applicants may be required to pass a test on knowledge of relevant discipline to qualify for the selection through interview.</p>					

ADMINISTRATIVE POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
3.4.1	A	Assistant Registrar Level 10 (56100-177500)	Sr. Assistant Registrar Level 11 (67700-208700)	Jt. Deputy Registrar Level 12 (78800-209200)	N.A.
<p>Qualification and Experience: Master's degree or equivalent in appropriate discipline with minimum of 55% marks or equivalent grade point average with relevant experience, in computerized administration, of six years after the qualifying degree, out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent.</p> <p>Selection Procedure: Applicants may be required to pass a test on knowledge of computer office applications and Government rules (FR, SR, GFR, CCS rules etc.) and practices to qualify for the selection through interview.</p> <p>Note: The current post of the Co-ordinator (PTD Cell) is to be mapped with this cadre and shall be discontinued henceforth.</p>					

ADMINISTRATIVE POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
3.5.1	A	Deputy Registrar Level 12 (78800-209200)	Jt. Registrar Level 13 (123100-215900)	Addl. Registrar Level 13-A (131100-216600) Service rendered in Level 13 (123100-215900) for 3 years shall be the eligibility for promotion to Level 13-A (131100-216600)	N.A.
<p>Qualification and Experience: Master's degree in relevant discipline with a minimum of 55% marks or equivalent grade point average with relevant experience of five years as Assistant Registrar or in a post in Level 10 (56100-177500) and above or equivalent, and demonstrated ability to supervise computerized administration.</p> <p>Selection Procedure: Applicants may be required to demonstrate knowledge of computer office applications, Government rules and practices (FR, SR, GFR, CCS rules etc.) and academic administration to qualify for the selection through interview.</p>					

ADMINISTRATIVE POSTS

Sr. No.	Gr.	Entry Level	1 st Advancement	2 nd Advancement	3 rd Advancement
3.6.1	A	Registrar Level 14 (144200-218200)	N.A.	N.A.	N.A.
<p>Qualification and Experience: Master's degree with a minimum of 55% marks or equivalent grade point average with administrative experience of fifteen years, out of which eight years as Deputy Registrar or an equivalent post at Level 12 (78800-209200) and above or equivalent, and demonstrated ability to supervise computerized administration.</p> <p>Desirable: Degree in Management / Law or a Ph.D. degree.</p> <p>Selection Procedure: Applicants may be required to demonstrate knowledge of Government rules and practices and academic administration to qualify for the selection through interview.</p>					

4. Details of Sanctioned Positions

Current Student Strength = 9981 (As on 1st November 2015)

Ratio of Student to Non – Teaching Staff = 10:1.1

Total Number of Sanctioned Positions = 1098

SUMMARY

Posts	Group A	Group B	Group C	Total
Technical	106	157	180	443
Infrastructure and Services	35	133	57	225
Administrative	30	100	300	430
Total	171	390	537	1098

Note: For certain cadres, the sum of the sanctioned positions under different posts is larger than the cadre strength (marked * in the sequel). In all such cases, the total number of filled positions in the cadre is not expected to exceed the cadre strength.

Sr. No.	Gr.	Entry Level	1st Advancement	2nd Advancement	3 rd Advancement
1.1.1	C	Jr. Laboratory Assistant / Jr. Mechanic / Jr. Technician / Jr. Technician (Specific Skill) Level 3 (21700-69100) Level 4 (25500-81100)	Laboratory Assistant / Mechanic / Technician / Technician (Specific Skill) Level 5 (29200-92300)	Sr. Laboratory Assistant / Sr. Mechanic / Sr. Technician / Sr. Technician (Specific Skill) Level 6 (35400-112400)	N.A.
Total Sanctioned Posts	180	90	60	30	
1.1.2	B	Technical Superintendent Level 6 (35400-112400) Level 7 (44900-142400)	Sr. Technical Superintendent Level 8 (47600-151100)	Asst. Technical Officer Level 10 (56100-177500)	N.A.
Total Sanctioned Posts	157	79	52	26	
1.1.3	A	Technical Officer Scale-I Level 10 (56100-177500)	Technical Officer Scale-II Level 11 (67700-208700)	Technical Officer Scale-III Level 12 (78800-209200)	N.A.
Total Sanctioned Posts	42	21	14	7	
1.2.1	A	Computer Engineer/ Software Engineer/ Programmer / System Analyst (Scale-I) Level 10 (56100-177500)	Computer Engineer/ Software Engineer/ Programmer / System Analyst (Scale-II) Level 11 (67700-208700)	Computer Engineer/ Software Engineer/ Programmer / System Analyst (Scale-III) Level 12 (78800-209200)	N.A.
Total Sanctioned Posts	25	13	8	4	
1.3.1	A	Designer-cum-Producer (Scale-I) Level 10 (56100-177500)	Designer-cum-Producer (Scale-II) Level 11 (67700-208700)	Designer-cum-Producer (Scale-III) Level 12 (78800-209200)	N.A.

Sr. No.	Gr.	Entry Level	1st Advancement	2nd Advancement	3 rd Advancement
Total Sanctioned Posts	1*	1	1	1	
1.4.1	A	Sr. Technical Officer (Scale-A) Level 12 (78800-209200)	Sr. Technical Officer (Scale-B) Level 13 (123100-215900)	Sr. Technical Officer (Scale-C) Level 13-A (131100-216600)	N.A.
Total Sanctioned Posts	20	10	7	3	
1.5.1	A	Sports Officer (Scale-I) Level 10 (56100-177500)	Sports Officer (Scale-II) Level 11 (67700-208700)	Sports Officer (Scale-III) Level 12 (78800-209200)	N.A.
Total Sanctioned Posts	8	4	2	2	
1.5.2	A	Sr. Sports Officer (Scale-A) Level 12 (78800-209200)	Sr. Sports Officer (Scale-B) Level 13 (123100-215900)	Sr. Sports Officer (Scale-C) Level 13-A (131100-216600)	N.A.
Total Sanctioned Posts	4*	2	2	2	
1.6.1	A	Student Counselor (Scale-I) Level 10 (56100-177500)	Student Counselor (Scale-II) Level 11 (67700-208700)	Student Counselor (Scale-III) Level 12 (78800-209200)	N.A.
Total Sanctioned Posts	5*	2	2	2	
1.7.1	A	Training and Placement Officer (Scale-I) Level 10 (56100-177500)	Training and Placement Officer (Scale-II) Level 11 (67700-208700)	Training and Placement Officer (Scale-III) Level 12 (78800-209200)	N.A.
Total Sanctioned Posts	1*	1	1	1	
2.1.1	B	Jr. Engineer Level 6* (35400-112400) Level 7** (44900-142400)	Assistant Engineer Level 8 (47600-151100)	Assistant Executive Engineer Level 10 (56100-177500)	N.A.

Sr. No.	Gr.	Entry Level	1st Advancement	2nd Advancement	3 rd Advancement
Total Sanctioned Posts	57	29	19	9	
2.1.2	A	Executive Engineer (Scale-I) Level 10 (56100-177500)	Executive Engineer (Scale-II) Level 11 (67700-208700)	Dy. Superintending Engineer Level 12 (78800-209200)	N.A.
Total Sanctioned Posts	5*	2	2	2	
2.1.3	A	Superintending Engineer (Scale-A) Level 12 (78800-209200)	Superintending Engineer (Scale-B) Level 13 (123100-215900)	Superintending Engineer (Scale-C) Level 13-A (131100-216600)	N.A.
Total Sanctioned Posts	1*	1	1	1	
2.2.1	B	Horticulturist Level 6* (35400-112400) Level 7** (44900-142400)	Sr. Horticulturist Level 8 (47600-151100)	Asst. Horticulture Officer Level 10 (56100-177500)	N.A.
Total Sanctioned Posts	1*	1	1	1	
2.3.1	C	Jr. Sanitary Inspector Level 3* (21700-69100) Level 4** (25500-81100)	Sanitary Inspector Level 5 (29200-92300)	Sr. Sanitary Inspector Level 6 (35400-112400)	N.A.
Total Sanctioned Posts	1*	1	1	1	
2.3.2	A	Public Health Officer (Scale-I) Level 10 (56100-177500)	Public Health Officer (Scale-II) Level 11 (67700-208700)	N.A.	N.A.
Total Sanctioned Posts	1*	1	1		
2.4.1	A	Manager Printing Press (Scale-I) Level 10 (56100-177500)	Manager Printing Press (Scale-II) Level 11 (67700-208700)	N.A.	N.A.

Sr. No.	Gr.	Entry Level	1st Advancement	2nd Advancement	3 rd Advancement
Total Sanctioned Posts	1*	1	1		
2.5.1	B	Hospitality Superintendent Level 6* (35400-112400) Level 7** (44900-142400)	Sr. Hospitality Superintendent Level 8 (47600-151100)	Asst. Hospitality Manager Level 10 (56100-177500)	N.A.
Total Sanctioned Posts	3*	2	1	1	
2.5.2	A	Hospitality Manager (Scale-I) Level 10 (56100-177500)	Hospitality Manager (Scale-II) Level 11 (67700-208700)	Hospitality Manager (Scale-III) Level 12 (78800-209200)	N.A.
Total Sanctioned Posts	1*	1	1	1	
2.5.3	A	Chief Hospitality Manager (Scale-A) Level 12 (78800-209200)	Chief Hospitality Manager (Scale-B) Level 13 (123100-215900)	Chief Hospitality Manager (Scale-C) Level 13-A (131100-216600)	NA
Total Sanctioned Posts	1	1	1	1	
2.6.2	C	Asst. Security Inspector Level 4 (25500-81100)	Security Inspector Level 5 (29200-92300)	Sr. Security Inspector Level 6 (35400-112400)	N.A.
Total Sanctioned Posts	12	6	4	2	
2.6.3	B	Asst. Security Officer Level 6* (35400-112400) Level 7** (44900-142400)	Security Officer Level 8 (47600-151100)	Sr. Security Officer Level 10 (56100-177500)	N.A.
Total Sanctioned Posts	6*	3	2	2	
2.6.4	A	Chief Security Officer (Scale-I) Level 10 (56100-177500)	Chief Security Officer (Scale-II) Level 11 (67700-208700)	Chief Security Officer (Scale-III) Level 12 (78800-209200)	N.A.

Sr. No.	Gr.	Entry Level	1st Advancement	2nd Advancement	3 rd Advancement
Total Sanctioned Posts	1*	1	1	1	
2.7.1	A	Manager Telecommunication (Scale-I) Level 10 (56100-177500)	Manager Telecommunication (Scale-II) Level 11 (67700-208700)	Manager Telecommunication (Scale-III) Level 12 (78800-209200)	N.A.
Total Sanctioned Posts	1*	1	1	1	
2.8.2	B	Jr. Staff Nurse Level 6 (35400-112400) Level 7 (44900-142400)	Staff Nurse Level 8 (47600-151100)	Sr. Staff Nurse Level 10 (56100-177500)	N.A.
Total Sanctioned Posts	20	10	6	4	
2.8.3	A	Nursing Superintendent (Scale-I) Level 10 (56100-177500)	Nursing Superintendent (Scale-II) Level 11 (67700-208700)	N.A.	N.A.
Total Sanctioned Posts	1*	1	1		
2.10.1	C	Jr. Technician (Medical) Level 3 (21700-69100) Level 4 (25500-81100)	Technician (Medical) Level 5 (29200-92300)	Sr. Technician (Medical) Level 6 (35400-112400)	N.A.
Total Sanctioned Posts	6*	3	2	2	
2.10.2	B	Technical Superintendent (Medical) Level 6 (35400-112400) Level 7 (44900-142400)	Sr. Technical Superintendent (Medical) Level 8 (47600-151100)	Asst. Technical Officer (Medical) Level 10 (56100-177500)	N.A.
Total Sanctioned Posts	4*	2	2	1	

Sr. No.	Gr.	Entry Level	1st Advancement	2nd Advancement	3 rd Advancement
2.11.1	A	Medical Officer (Scale-I) Level 10 (56100-177500)	Medical Officer (Scale-II) Level 11 (67700-208700)	Medical Officer (Scale-III) Level 12 (78800-209200)	N.A.
Total Sanctioned Posts	10*	4	4	4	
2.11.2	A	Sr. Medical Officer (Scale-A) Level 12 (78800-209200)	Sr. Medical Officer (Scale-B) Level 13 (123100-215900)	Sr. Medical Officer (Scale-C) Level 13-A (131100-216600)	Chief Medical Officer Level 14 (144200-218200)
Total Sanctioned Posts	6*	3	2	2	2
2.12.1	B	Library Information Superintendent Level 6 (35400-112400) Level 7 (44900-142400)	Sr. Library Information Superintendent Level 8 (47600-151100)	Asst. Library Officer Level 10 (56100-177500)	N.A.
Total Sanctioned Posts	16	8	5	3	
2.12.2	A	Library Officer Level 10 (56100-177500)	Sr. Library Officer Level 11 (67700-208700)	Dy. Chief Library Officer Level 12 (78800-209200)	N.A.
Total Sanctioned Posts	5	2	2	1	
2.12.3	A	Chief Library Officer (Scale-A) Level 12 (78800-209200)	Chief Library Officer (Scale-B) Level 13 (123100-215900)	Chief Library Officer (Scale-C) Level 13-A (131100-216600)	N.A.
Total Sanctioned Posts	1*	1	1	1	
2.13.1 (Ref. 2)	C/B	Pre-Primary Teacher (Grade-I) Level 5 (29200-92300) Level 6	Pre-Primary Teacher (Grade-II) Level 7 (44900-142400)	Sr. Pre-Primary Teacher (Grade-I) Level 8 (47600-151100)	N.A.

Sr. No.	Gr.	Entry Level	1st Advancement	2nd Advancement	3 rd Advancement
		(35400-112400)			
Total Sanctioned Posts	10	5	3	2	N.A.
2.13.2 (Ref. 2)	C/B	Primary Teacher (Grade-I) Level 5* (29200-92300) Level 6** (35400-112400)	Primary Teacher (Grade-II) Level 7 (44900-142400)	Sr. Primary Teacher Level 8 (47600-151100)	N.A.
Total Sanctioned Posts	12	6	3	3	N.A.
2.13.3	B	Jr. Trained Graduate Teacher Level 6 (35400-112400) Level 7 (44900-142400)	Trained Graduate Teacher Level 8 (47600-151100)	Sr. Trained Graduate Teacher Level 10 (56100-177500)	N.A.
Total Sanctioned Posts	17	9	6	2	
2.13.4	B/A	Postgraduate Teacher Level 8 (47600-151100)	Sr. Postgraduate Teacher (Scale-I) Level 10 (56100-177500)	Sr. Postgraduate Teacher (Scale-II) Level 11 (67700-208700)	N.A.
Total Sanctioned Posts	8	4	2	2	
2.14.1	B	Jr. School Librarian Level 6 Level 6 (35400-112400) Level 7 (44900-142400)	School Librarian Level 8 (47600-151100)	Sr. School Librarian Level 10 (56100-177500)	N.A.
Total Sanctioned Posts	1*	1	1	1	
2.15.1	A	Hindi Officer (Scale-I) Level 10 (56100-177500)	Hindi Officer (Scale-II) Level 11 (67700-208700)	Hindi Officer (Scale-III) Level 12 (78800-209200)	N.A.
Total	1*	1	1	1	

Sr. No.	Gr.	Entry Level	1st Advancement	2nd Advancement	3 rd Advancement
Sanctioned Posts					
3.2.1	C	Jr. Administrative Assistant Level 3 (21700-69100) Level 4 (25500-81100)	Administrative Assistant Level 5 (29200-92300)	Sr. Administrative Assistant Level 6 (35400-112400)	N.A.
Total Sanctioned Posts	300	150	100	50	
3.2.2	B	Administrative Superintendent Level 6 (35400-112400) Level 7 (44900-142400)	Sr. Administrative Superintendent Level 8 (47600-151100)	Asst. Administrative Officer Level 10 (56100-177500)	N.A.
Total Sanctioned Posts	100	50	32	18	
3.3.1	A	Public Relation Officer (Scale-I) Level 10 (56100-177500)	Public Relation Officer (Scale-II) Level 11 (67700-208700)	Public Relation Officer (Scale-III) Level 12 (78800-209200)	N.A.
Total Sanctioned Posts	1*	1	1	1	
3.4.1	A	Assistant Registrar Level 10 (56100-177500)	Sr. Assistant Registrar Level 11 (67700-208700)	Jt. Deputy Registrar Level 12 (78800-209200)	N.A.
Total Sanctioned Posts	20	10	7	3	
3.5.1	A	Deputy Registrar Level 12 (78800-209200)	Jt. Registrar Level 13 (123100-215900)	Addl. Registrar Level 13-A (131100-216600)	N.A.
Total Sanctioned Posts	8*	4	3	2	
3.6.1	A	Registrar Level 14 (144200-218200)	N.A.	N.A.	N.A.
Total Sanctioned Posts	1	1			

List of Cadres with No Further Recruitment

Sr. No.	Gr.	No of employees existing	Entry Level	1st Advancement	2nd Advancement	3 rd Advancement
2.6.1	C	164	Security Guard A Level 1 / Level 2 (18000-56900) / (19900-63200)	Security Guard B Level 3 (21700-69100)	Security Guard C Level 4 (25500-81100)	Sr. Security Guard Level 5 (29200-92300)
			70	47	31	16
2.8.1 (Ref. 2)	C	1*	Jr. Auxiliary Nurse / Midwife Level 3 (21700-69100)	Auxiliary Nurse / Midwife Level 4 (25500-81100)	Sr. Auxiliary Nurse / Sr. Midwife Level 5 (29200-92300)	Sr. Auxiliary Nurse (Grade-I) / Sr. Midwife (Grade-I) Level 6 (35400-112400)
			1	1	1	1
2.9.1	C/B	4	Jr. Pharmacist Level 5 (29200-92300)	Pharmacist (Grade-I) Level 6 (35400-112400)	Pharmacist (Grade-II) Level 7 (44900-142400)	Sr. Pharmacist Level 8 (47600-151100)
			-	2	1	1
2.16.1 (Ref. 2)	C	12	Jr. Driver Level 3 (21700-69100)	Driver Level 4 (25500-81100)	Sr. Driver Level 5 (29200-92300)	Sr. Driver (Grade -I) Level 6 (35400-112400)
			1	6	4*	3*
3.1.1	C	264	Multi-skilled Assistant A Level 1 / Level 2 (18000-56900)/ (19900-63200)	Multi-skilled Assistant B Level 3 (21700-69100)	Multi-skilled Assistant C Level 4 (25500-81100)	Sr. Multi-skilled Assistant Level 5 (29200-92300)
			114	75	50	25
2.5.3	A	1	Chief Hospitality Manager (Scale-A) Level 12 (78800-209200)	Chief Hospitality Manager (Scale-B) Level 13 (123100-215900)	Chief Hospitality Manager (Scale-C) Level 13-A (131100-216600)	NA
			1	1	1	

Note: Number of positions mentioned above are for providing promotion to the existing employees. No further recruitment is recommended to the cadres mentioned above.